



## AMANO GROUP

### **Data protection information on the collection of personal data as part of your stay at the hotel, restaurant or event, including your booking.**

Dear hotel guests and interested parties,

The EU General Data Protection Regulation (EU GDPR) has imposed new obligations for us, as the data controller for personal data, to provide you with information. We would therefore like to inform you about the following points in accordance with Art. 13 and 14 of the EU GDPR:

#### Data controller:

R & S Hotelbetriebsgesellschaft mbH  
AMANO München GmbH  
Spichernstraße 24  
D-10777 Berlin

Arevitho GmbH  
Marburger Straße 2  
D-10789 Berlin

E-mail: [dataprotection@amanogroup.de](mailto:dataprotection@amanogroup.de)

#### Data protection officer:

mb-datenschutz GmbH  
Jänickendorfer Weg 17  
D-13591 Berlin  
<https://mb-datenschutz.de/>

E-mail: [dataprotection@amanogroup.de](mailto:dataprotection@amanogroup.de)

#### The legal basis and purpose for processing your data:

- EU GDPR Art. 6 (1) a) authorises us to process your data on the basis of your consent for certain purposes, e.g. subscribing to our newsletter.
- EU GDPR Art. 6 (1) b) covers data processing which is necessary for the performance of a contract (accommodation contract) as well as for pre-contractual measures.
- EU GDPR Art. 6 (1) c) authorises us to process your data under a legal obligation, e.g. registration form (§ 30 & 31 of the Federal Data Protection Act, BMG) or retention obligations under financial and tax law.
- EU GDPR Art. 6 (1) f) authorises us to process your personal data if we or a third party have legitimate interests in this processing and your interests, fundamental rights or freedoms do not conflict with this, e.g.:
  - advertising
  - your preferences during your stay in our hotel, e.g.: certain types of rooms
  - prevention of damage and/or liability of the company through appropriate measures
  - to establish, assert or defend against legal claims
  - video surveillance in order to exercise our domiciliary rights





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### Duration of data storage:

General: When the purpose of the data processing no longer applies and the statutory retention periods have expired, your personal data will be deleted. Companies are generally obliged to keep records for 6 or 10 years.

Special storage period for:

- Video surveillance: 72h
- Registration forms: 1 year and 3 months

If storage is based on your consent, we will delete the relevant personal data when you withdraw your consent.

### Recipients of your personal data:

In our company, only the employees who require this data to perform their tasks are given access to your personal data to the extent necessary.

Service providers may receive your data in order for them to be used for the purposes described above, provided that they comply with the confidentiality requirements of data protection law. This could include, for example, companies in the following categories: IT services, online check-in & smart key services, property management system (PMS), central reservation system (CRS), payment service providers, customer relationship management (CRM), table reservation systems, corona contact tracking services, digital guest directory, hosting, printing and mailing services, marketing / PR / event agencies, ticket service portals, driving services, laundry services, data destruction. These service providers are known as data processing service providers, which are subject to special contractual obligations in accordance with legal requirements.

Your data will be transferred outside the EU/EEA for the purposes of hotel reservations pursuant to an order processing agreement including concluded EU standard contractual clauses.

Data we receive about you from others:

- Personal master data
- Company data
- Reservation details
- Payment details

The hotel can receive data from the following providers:

- Meeting, conference, event portals
- Portals for requesting quotes
- Online travel booking portals
- Travel agencies

### Your data protection rights:

You have the right to information under Article 15 of the EU GDPR, the right to rectification under Article 16 of the EU GDPR, the right to erasure under Article 17 of the EU GDPR, the right to restriction of processing under Article 18 of the EU GDPR and the right to object under Article 21 of the EU GDPR. You also have the right to lodge a complaint with a data protection supervisory authority in accordance with Article 77 of the EU GDPR.

